



Application for Employment

Applicant Information

Date of Application		Date Available to Start Work	
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Position Applying For		Desired Salary	
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Last Name		First Name		Middle Initial	
Street Address		City, State		Zip	
Phone Number		Email Address			
Date of Birth		Are you 16 years or older?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Are you a citizen of the United States? Yes No

If No, are you authorized to work in the United States? Yes No

Work Visa #		Expiration	
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Have you ever worked for Scotts Bluff Country Club in the past? Yes No

If Yes, when? _____

What position? _____

Reason for Leaving? _____

Have you ever been convicted of a felony or misdemeanor other than a traffic infraction? Yes No

Please explain _____

Does your conviction carry additional requirements (registered sex offender, parolee, etc.) Yes No

Education Information

High School		Address	
Dates		Graduate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Degree			



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College		Address	
Dates		Graduate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Degree			

Vocational		Address	
Dates		Graduate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Degree			

References

Full Name		Relationship	
Company		Phone Number	
Address			

Full Name		Relationship	
Company		Phone Number	
Address			

Full Name		Relationship	
Company		Phone Number	
Address			

Previous Employment

Company		Phone	
Address		Supervisor	
Job Title		Ending Salary	
Job Duties:			
From		To	
Reason for Leaving:			
May we contact this employer for a reference?			<input type="checkbox"/> Yes <input type="checkbox"/> No



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Company		Phone	
Address		Supervisor	
Job Title		Ending Salary	
Job Duties:			
From		To	
Reason for Leaving:			
May we contact this employer for a reference?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Company		Phone	
Address		Supervisor	
Job Title		Ending Salary	
Job Duties:			
From		To	
Reason for Leaving:			
May we contact this employer for a reference?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Military Service

Branch		From/To	
Rank at Discharge			
If other than Honorable, please explain			

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature of Applicant

Date of Application



Application for Employment

In order to properly staff, please let us know what days and times you are available to work. When completing the availability schedule, don't forget to take into account seasonal activities (sports, theater, music, hobbies, etc.). While we understand things come up, please note it is imperative to accurately complete this form. If you have any questions, please let us know.

Date available to start:	
Last day you can work (if applying for a seasonal position)	

Please mark the days and times you ARE AVAILABLE to work.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<input type="checkbox"/> A.M.	<input type="checkbox"/> A.M.	<input type="checkbox"/> A.M.	<input type="checkbox"/> A.M.	<input type="checkbox"/> A.M.	<input type="checkbox"/> A.M.	<input type="checkbox"/> A.M.
<input type="checkbox"/> P.M.	<input type="checkbox"/> P.M.	<input type="checkbox"/> P.M.	<input type="checkbox"/> P.M.	<input type="checkbox"/> P.M.	<input type="checkbox"/> P.M.	<input type="checkbox"/> P.M.

Please list the days off you need for upcoming vacations, camps, weddings, family reunions, practices, etc. In order to best serve our members, it is crucial that we know these dates prior to hiring for the months of May—September & December.

Date		Reason	
Date		Reason	
Date		Reason	
Date		Reason	
Date		Reason	
Date		Reason	
Date		Reason	